

## **CAMBRIA-FRIESLAND SCHOOL DISTRICT**

### **REGULAR MEETING OF THE BOARD OF EDUCATION**

**November 27, 2017**

The regular meeting of the Cambria-Friesland Board of Education was called to order on November 27, 2017 at 7:00 p.m. by Rita Burmania. Motion carried.

Board Members present: Denise Bancroft-Hart, Marc Berger, Rita Burmania, Dan Deyoung, Jason Graham, and Tammy Schepp. Board Members Absent: John Heil. Others present: Timothy Raymond, District Administrator, Lisa Osterhoff, Executive Assistant, Pam Drews, Finance Assistant, Justin Steger, Syd & Jane Behm, Maximus Raymond, and Colten DeJager.

Pledge of Allegiance was cited.

Motion by Berger/DeYoung to adopt the agenda as posted. Motion carried.

CITIZENS FORUM: Mrs. Jane Behm spoke to the board on bullying issues and would like the board to review the current policy. Mr. Syd Behm spoke to the board on the State Report Cards.

6:02 p.m. John Heil entered the meeting.

APPROVE BOARD MINUTES: Motion by Berger/DeYoung to adopt the minutes of the Regular Board of Education Meeting dated October 23, 2017; Personnel Committee Meetings, November 8, 2017, November 22, 2017, Buildings and Grounds Committee Meetings, November 9, 2017. Motion carried.

FINANCE REPORT: Motion by Heil/Berger to approve the payment of general fund vouchers numbered 051110 through 051208 in the amount of \$145,603.54. Motion carried.

STUDENT COUNCIL REPORT: Maximus Raymond and Colten DeJager provided the board with an update on recent student activities. They mentioned that the National Honor Society has purchased \$220.00 worth of fleece to make blankets for Project Linus, Jerry Olivo won the Sixth Annual Middle School Science Mole Contest, and the student council is collecting personal care items

PRINCIPAL'S REPORT: Justin Steger was present at the meeting to talk to the board about a group of students who met regularly during the past school year and over the summer to play a role-playing game. The group has grown over the past year they would like to formally be recognized as a school club called, The Gaming Guild. Mrs. Torrison provided a draft copy of the 2018-2019 Course Description Book which will be brought back to the December meeting for formal approval.

ADMINISTRATOR'S REPORT: Mr. Raymond provided a monthly update on the Child Enhancement Center Revenue and Expenditures, along with the child and staffing numbers. Other items mentioned were updates on the Career Coalition, Act 59 Legislation, and Health Reimbursement Accounts.

CURRICULUM DIRECTOR'S REPORT: Mrs. Torrison and Mr. Raymond reviewed the State Report Card results with the board. They provided an insight on the scores received and how the calculations used affect the scores.

7:25 p.m. John Heil left the meeting.

NEW CFSD DISTRICT WEBSITE: Librarian Mrs. Leah Scheid provided an overview the new district website via google hangout, showing what the website will look like and the information that can be found on the site.

BUILDING AND GROUNDS COMMITTEE UPDATE: The buildings and grounds committee consisting of members Dan DeYoung, Jason Graham, and Brad DeYoung have met and reviewed the survey provided to staff members regarding building needs. The committee has prioritized projects and is in the process of obtaining general costing for big ticket items. The committee will be meeting again in December.

PERSONNEL COMMITTEE UPDATE: The personnel committee consisting of members, Rita Burmania, Denise Bancroft-Hart, and Tammy Schepp, have met recently to begin the work of creating a salary schedule for support staff employees and setting a wage range for the new executive assistant position.

8:10 p.m. Rita Burmania left the meeting.

**NEW BUSINESS:**

Motion by Schepp/Berger to approve Cherie Pulver as the Executive Assistant at a rate of \$16.00 per hour, with benefits as defined in the CFSD Employee Handbook Roll Call: Bancroft-Hart, yes; Berger, yes, DeYoung, yes; Graham, yes; and Schepp, yes. Motion carried.

Motion by Berger/Bancroft-Hart to approve a contract with CESA 5 to hire Tim Stellmacher as a part-time business manager at a rate of \$650.00 per day, for a total of 40 days. Motion carried.

ITEMS FOR FUTURE AGENDAS: Review policies regarding authorizing payment of expenses and harassment/bullying and recognition of student gaming guild.

Motion by Schepp/Bancroft-Hart to adjourn. Motion carried. Time: 8:51 p.m.



